



# **Gender Pay Gap Report April 2018**

## Introduction

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Core Staff Services Limited provides temporary recruitment / contingent workforce solutions predominantly to clients within the food processing and agricultural sector.

We welcome the opportunity to publish our second gender pay gap report, which has been taken from the pay details of the 355 colleagues we paid in the pay period within which the 5th April 2018 fell (referred to under the relevant regulations as the “snapshot date”). Of the 355 staff covered by this report, just two are full-time permanent monthly paid colleagues, with all others being hourly paid temporary colleagues whose pay rates are ultimately set by the client organisations where they are assigned to work.

While we will always seek to ensure the pay rates our temporary colleagues receive remain in line with local market rates, and comply with the law, the vast majority are paid at or towards the national minimum / living wage and we have little influence over the pay rates paid to most of the staff whose pay data we are required to report against.

Notwithstanding this, as part of the Cordant Group, which is transitioning to become a social enterprise, we are developing a good job strategy which will focus on how we can create and maximise positive social impact. As we develop these strategies and integrate them into our future business plans, we will also take into account our gender pay gap data, ensuring diversity and inclusion remains a key focus area.

I confirm the information and data reported within this report and submitted via the Government Equalities Office gender pay gap reporting service is accurate as of the snapshot date 5 April 2018.



Ken Steers  
**Group Human Resources Director**

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# Understanding our gender pay gap report

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## **How is the gender pay gap measured?**

There are four key measures:

- Mean hourly pay and bonus pay gap
- Median hourly pay and bonus pay gap
- Proportion of males / females that received a bonus in the 12 month period ending on the snapshot date
- Proportion of males / females in each quartile pay band

## **How is the mean hourly pay gap calculated?**

The mean pay gap is expressed as a percentage and shows the difference in the average hourly rate of pay between male and female colleagues. This is calculated by adding up the hourly rates of pay for all females, and dividing this by the number of females, and doing the same calculation for men. The percentage is then calculated by taking the average hourly rate for females from the average hourly rate for males, and multiplying the result by 100.

## **How is the median hourly pay gap calculated?**

Firstly, you rank all female employees in order of their hourly pay rate (highest to lowest). You then find the hourly rate of pay belonging to the female that is in the middle of the list. If there is an odd number of female colleagues in the list the middle person will be easy to find e.g. if 105 females then use the hourly pay rate for the female ranked at number 53. If there is an even number of female colleagues, then you find the middle two and calculate the average hourly rate of the two e.g. if 110 employees, you calculate the average hourly rate of pay for the female colleagues ranked 55 and 56 in the list.

The same calculation is undertaken for male colleagues, with the median hourly pay gap expressed as a percentage by taking the median hourly pay rate for females from the median hourly pay rate for males and multiplying by 100.

## **How is the mean and median bonus pay gap calculated?**

The same as the mean and median hourly pay gaps (see above), but instead looking at the differences in the mean and median values in relation to the amount of bonus paid in the 12 month period ending on the snapshot date to male and female colleagues.

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## **What do the percentage pay gaps actually mean?**

They effectively show how much more male colleagues earn in comparison to females in relation to average hourly rates of pay and average annual bonus payments, or vice versa.

If the percentage gap is a positive number it means, on average, our male colleagues have a higher rate of pay and / or level of bonus payments than females. If the percentage gap is shown as a negative number, it means, on average, our female colleagues have a higher rate of pay and / or level of bonus pay than their male colleagues.

### Important Note

The gender pay gaps look at comparing the pay data for all male and female colleagues regardless of their job role, so is not the same and should not be considered to show that an employer is breaching equal pay rights, which focus on ensuring male and female colleagues receive the same rate of pay for doing the same or broadly similar job role.

## **What are the quartile pay bands?**

This is calculated by ranking all colleagues, regardless of their gender, from the colleague(s) with the highest hourly pay rate in the organisation to the colleague(s) with the lowest hourly pay rate.

This list is then divided into four quarters, with as equal number of employees in each quartile as possible.

The report then shows the proportion of males and females in each of the following pay quartiles:

- Upper
- Upper middle
- Lower middle
- Lower

## **Want to know more about gender pay gap reports?**

If you would like to know more about gender pay gap reporting please visit [www.acas.org.uk/genderpay](http://www.acas.org.uk/genderpay)

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# Our results for 2018

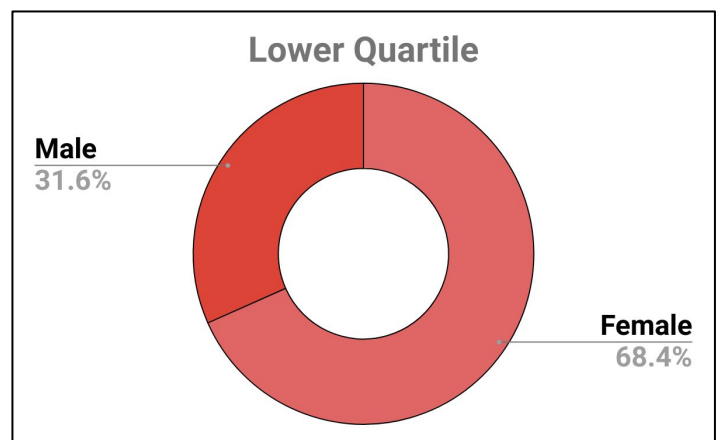
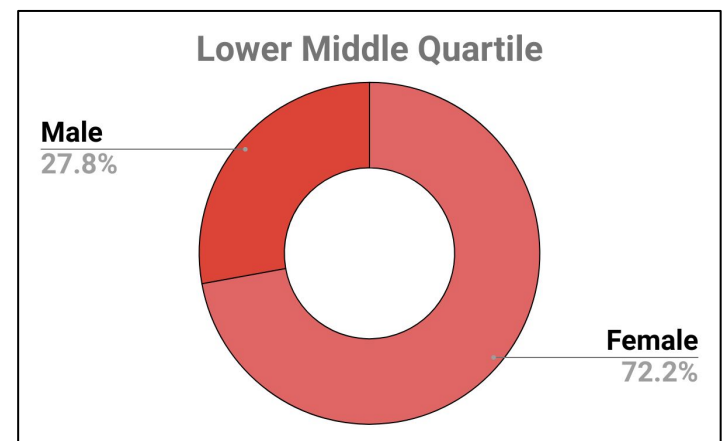
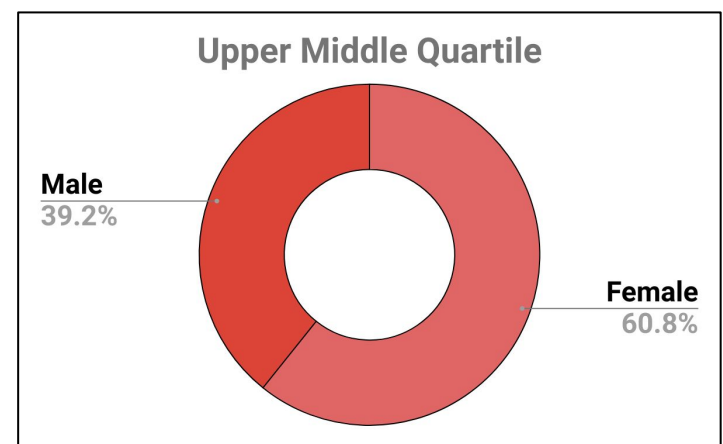
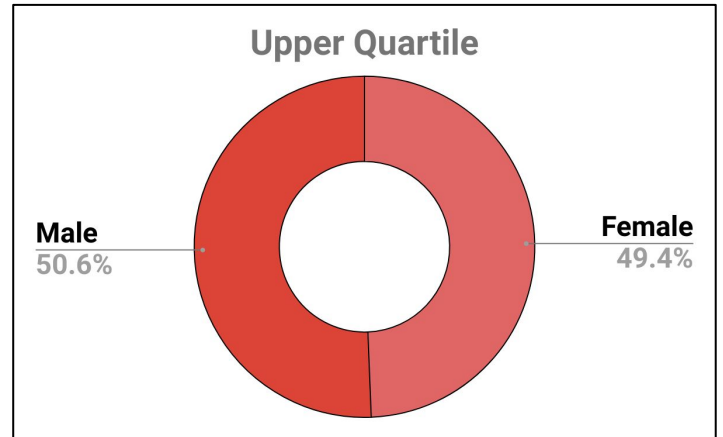
The table below shows the mean and median hourly pay and bonus pay gap for all staff paid in the relevant pay period, and the variance for each on the figures reported for 2018.

This includes data relating to 353 hourly paid temporary colleagues, of c.63.4% were female.

1.3% of female colleagues received a bonus as opposed to 0.8% of male colleagues.

As outlined in the introduction, we have minimal influence over the pay rates for our temporary workforce as these are generally set by our clients, and therefore also have minimal ability to influence the results set out within this report.

The charts to the right show the percentage of male and female colleagues that are contained within each pay quartile.



Measure	% Gap	Variance on 2017
Mean hourly pay gap	+29.0%	+26.7%
Median hourly pay gap	+3.1%	+3.1%
Mean bonus pay gap	-0.2%	+85.0
Median bonus pay gap	-0.2%	+85.0

